

ARK Drive Instructions – UK

You will need :-

- An external USB-3 hard drive, with at least 1Tb free space
- The USB-3 cable that came with the drive
- An appropriately-sized, good quality, heavyweight cardboard box
- Good quality bubble-wrap
- A pre-paid postage label
- A pre-paid *return* postage label
- Your name, address, phone number and email
- An envelope containing a personal donation for my time
- The Checklist (the last page of this document)

Do not :-

- Do not send an internal hard drive; a flash drive or “thumb” drive; a Network Attached Storage (NAS) device; any hard drive which lacks a direct USB-3 interface; any drive with less than 1 TB of free storage space.
- Do not send the drive in a bag, envelope, or a flimsy, lightweight cardboard box.
- Do not wrap the box in an external postage bag.
- Do not use any paper or styrofoam “popcorn” pieces to pad the box.
- Do not add any packing material other than good-quality bubble wrap.
- Do not put any tape on the bubble wrap padding your drive. This forces me to cut it with scissors or a razor blade and damages the bubble wrap for the return.
- Do not request signature confirmation for your package. This is unnecessary, and may delay your package.
- Do not send me a Waybill or Order Form for the return.
- Do not allow the postage company representative, or *anyone else*, to pack, add to, subtract from, or seal your postage box for you. You must pack and seal the postage box yourself to ensure that it is packed and sealed properly.
- Do not hand-write the personal information.
- Do not leave out any personal information I have specifically requested to be printed out. Include ALL the requested personal information.
- Do not send non-UK currency for the personal donation
- Do not send a “MoneyGram” for the donation, as these have been very difficult to process in the past.

Posting :-

- [Click here to see Mark's packing video.](https://youtu.be/QImX6WpqjEI?t=5389) (<https://youtu.be/QImX6WpqjEI?t=5389>)
- Send a USB-3 external hard drive with at least 1TB free space.
- Include the USB-3 cable that came with the drive; do not assume that I already have a cable that will work with your drive. The USB-3 end will have a blue insert, not a white one.
- The external packaging for your entire shipment must be a good quality, well-padded heavyweight cardboard box, not a bag or envelope. Use an appropriately-sized box. This means do not ship a small hard drive in a gigantic box. You must use good quality bubble-wrap to pad the box.
- You must pay for both the postage and the return-postage *at the time of your initial shipment*. Attach your initial postage label directly to the box itself. Include a pre-paid return-postage label inside the postage box. I will attach the return postage label to the same box for the return shipment. This allows all postage, tracking, and insurance to be in *your* hands, and any insurance claims, should they be necessary, to be handled by *you*.
- Keep a record of your initial postage and return-postage tracking numbers as *I do not keep any tracking numbers*.
- Include your name, address, phone number and email address printed in a plain font on plain white paper inside the package.
- Include a personal donation for my time and effort in a separate secure envelope inside the package. The personal donation must be in UK £s, a Personal Cheque for UK £s made payable to "Robin Walton," or a Money Order for UK £s made payable to "Robin Walton."
All donations are NON-REFUNDABLE once sent, even if you fail to follow instructions and an empty drive is returned to you.
- Print out the Checklist (the last page of this document). Check off each item on the checklist to ensure that you have followed all instructions, and include the checklist inside the package.
- Send to Robin Walton, 75 Castle Street, Frome, BS11 3DY

If you have any questions regarding the postage instructions, you can email to me at ark@whatonearthsh happening.uk to request clarification.

Your drive will be returned as soon as possible. If you do not receive your drive back after 2 weeks, please email me at ark@whatonearthsh happening.uk.

Please double-check everything before sending your drive as I will return it empty if these instructions are not followed.

Ark Drive Checklist :-

- I have watched Mark's Video about packing the drive.
- I have included an external USB-3 hard drive with 1 TB of free storage space. I have included the USB-3 cable that came with my drive.
- The return address for the initial shipment of my package is my home address, including my full name.
- The external packaging for my shipment is an appropriately-sized, good-quality heavyweight cardboard box. I did not ship my drive in any type of postage bag or envelope.
- My postage box is padded only with good-quality bubble-wrap. I did not put any tape on the bubble wrap padding my drive.
- I only used good quality bubble wrap to pad my postage box.
- I packed and sealed my postage box myself. I did not allow anyone else, including a postage carrier representative, to pack or seal my postage box for me.
- I have PRE-paid for postage and return-postage at the time of my initial shipment.
- I have included a pre-paid return-postage label from a private carrier service inside the postage box.
- I did not send a Waybill or Order Form which requires processing at a carrier office for return postage.
- I have recorded and saved all package tracking information for both postage and return-postage. I understand that I alone am responsible for tracking my package.
- I have included all of the personal information requested, including my full name, address, phone number and email printed legibly.
- I have included a personal donation in UK £s for Robin's time and effort in an separate secure envelope inside the postage box. I did not send non-UK currency or a "MoneyGram." I understand that my donation is non-refundable once sent.
- I am including this checklist inside the postage box to attest that I followed all postage instructions.
- I have double checked everything!
- Tick here if you want the drive formatted in exFAT format. **Any existing data on the drive is deleted in this case.**